



## HILLCREST BUSINESS ASSOCIATION

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### MEMORANDUM MESSAGE

To: HBA Board of Directors  
Date: 7/6/23  
Subject: 2023 Election Process

From: Benjamin Nicholls  
Fax:  
Phone:  
Number of pages (incl. cover): 1

For Review      ~~!Urgent!~~      ~~Please Discard~~      Confidential

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### Election timeline

August 8: "Annual Meeting, Nominations and Election notice" approved by Board.  
Week of August 8: "Annual Meeting, Nominations and Election notice" delivered to business list.  
August through September: Nominations Committee meets to select final slate and receive nominations.

September 12: Final slate and proxy ballot approved by the board and "made public"  
Proxy voting occurs through October 9.

October 9: Written intention to stand for election received through 5pm.  
October 10: Annual Meeting: Ballots counted.

- The Nomination committee must be composed of people not running.
- The Nominations committee will also conduct a bylaw and policy review.
- Three percent (approx 45 voters) of the membership as of 9/1/23 must vote for the election to be valid.
- Candidates must receive "affirmative votes from a majority of eligible voters casting ballots to be elected".
- If there are still open slots after the first round of counting a second ballot will be held.

Week of October 16: Board retreat, orientation, and required training.

There are seven board positions available expiring October 2023. The following board Member's terms are expiring: Cecelia Moreno, Ryan Bedrosian, Matt Ramon, Monica Montano, Mike Burnett, Shanna Valencia, Trent St. Louis, and Andrei Lechert-Kelly.